



JOB TITLE: Maintenance Technician
ASSIGNMENT: Fleet or WW Operations
DEPARTMENT: Maintenance
REPORTS TO: Maintenance Manager
FLSA STATUS: Non-Exempt

SUMMARY OF POSITION

This entry-level position is responsible for assisting in the maintenance of all District vehicles and mechanical equipment. Work is performed under the direction of the Maintenance Manager, Maintenance Mechanic Leads and Maintenance Mechanics 2 and/or 3. This is a District safety-sensitive position in accordance with Arizona law and a DOT safety-sensitive position.

ESSENTIAL FUNCTIONS

Performs duties and responsibilities commensurate with assigned department which may include, but are not limited to, any combination of the following:

- Inspects a wide variety of gas, diesel, and electric powered automotive and specialized powered equipment, which include golf carts, forklifts, backhoes, small pumps, compressors, and various other equipment.
- Assists with preventative maintenance on vehicles and equipment and records information in the District's Computerized Maintenance Management System (CMMS).
- Operates a variety of machinery, equipment and tools associated with maintaining vehicles and equipment which may include hoists, vehicle lifts, jacks, battery chargers, air compressors, testing and diagnostic equipment, tire installation and balancing equipment, all hand tools associated with the task at hand.
- Cleans and paints equipment, as necessary.
- Responsible for maintaining all tools and equipment in safe operating condition.
- Responsible for maintaining a clean and safe work environment.
- Inventories, organizes and maintains all spare parts and supplies so that they are readily available when needed. Initiates procurement for replacement of inventory.
- Drives District vehicles in accordance with District policy as needed.
- May be assigned duties in both WW Operations and Fleet sections within the Maintenance Department.
- Performs other duties as assigned.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Ability to learn and adhere to policies and procedures of the District.
- Proper use and disposal of hazardous materials in accordance with established guidelines.
- Skill in the use and care of tools and mechanical equipment.
- Ability to understand and communicate, verbally and in writing, work instructions and records of repairs completed.
- Ability to understand and follow oral and written instructions in the English language.
- Ability to complete required OSHA and other safety training classes.
- Basic knowledge of software programs and applications including Microsoft Office products and web-based programs.
- Ability to work cooperatively and professionally with all other District employees, vendors and the public.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

- Most work is performed in a plant/field setting, often outdoors, with occasional work done in an office environment.
- Ability to work in a wide variety of weather conditions and exposure to the elements.
- Ability to lift and move heavy objects (100 pounds) short distances (20 feet or less).
- Sufficient strength to lift objects up to 50 pounds.
- Ability to work in small, cramped spaces and comply with confined space entry procedures.
- Ability to safely drive District vehicles and operate equipment such as fork trucks, front end loaders/backhoes and aerial lift equipment.
- Ability to use common hand tools and equipment for operation and maintenance tasks such as: hammers, power drills, screwdrivers, power saws, pressure washers, etc.
- Ability to wear protective equipment as required, such as a respirator, hard hats, safety-rated steel-toed boots, and retrieval harness.
- Sufficient body flexibility, mobility, stamina, and balance to perform operation and maintenance tasks which require moderate, though not constant physical effort, typically involving some combination of climbing, balancing, stooping, kneeling, crouching, crawling, climbing stairs and ladders, lifting, carrying, pushing and/or pulling of objects and materials of moderate weights, walking over uneven terrain.
- Visual and muscular dexterity to operate a motor vehicle, equipment, hand tools and computer.
- Sufficient clarity of hearing, with or without reasonable accommodation, which permits the employee to discern verbal instructions, communicate with other employees and the public, and discern warning or emergency alarms, including vehicle back-up warnings.
- Sufficient visual acuity, with or without reasonable accommodation, which permits the employee to comprehend written work instructions and work orders, technical and operational documents, discern color-coded equipment indicators, and move over rough or unfamiliar terrain.
- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to operate a variety of power and hand tools to adjust or maintain equipment.
- Seldom sedentary and includes walking or moving.

REQUIRED CREDENTIALS, EDUCATION AND WORK EXPERIENCE

- High school diploma or GED equivalent.
- Other combinations of experience and education which provide the knowledge and skills required to perform the job will be considered. Experience working on diverse equipment, such as in construction or agriculture industries, will be considered.
- Must obtain and maintain certification to wear respirator in accordance with OSHA requirements.

ADDITIONAL REQUIREMENTS

- This is a safety sensitive position that must pass a post offer/pre-employment drug screening, background check and physical.
- This position is subject to random drug and alcohol testing throughout the period of employment in accordance with the District's Drug-Free Workplace Policy.
- This position requires the use of District vehicles for business. A valid, unrestricted driver's license with no major citations within the past 39 months prior to the start date is required.

EQUAL OPPORTUNITY EMPLOYER

FHSD is an equal opportunity employer. FHSD shall employ, without discrimination as to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform essential job functions.

DISCLAIMER

Some incumbents may not perform all the duties listed or may perform related duties as assigned. This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the position change.